

CIO Council Minutes

March 29, 2007

1:00 p.m. – 3:00 p.m.

Judicial Branch Building, First Floor West Conference Room 165

Welcome and Introductions

Larry Murphy

CIO Council Administration

Larry Murphy

The Governor has decided not to appoint the chairperson for the CIO Council. There is neither Executive Order nor legislation requiring that the chairperson be appointed by the Governor. After some discussion, it was decided that the Council will elect the chair and the vice-chair. Larry Murphy and Leon Schwartz will review the charter and bring proposed revisions to the Council. As members of the Executive Committee, Rich Jacobs and Steve Gast will form a nominating committee to propose a slate of officers. Elections will be held in May.

Roundtable Discussion

All

- Steve Gast: DOT's new drivers license system will go live April 14. New authorizations will be required in order to access the new system. Data in the old system will not be updated after April 13. Steve will send additional information to the CIO Council mailing list.
- Greg Fay: DAS is in discussions with the state of Colorado and their vendor regarding the possibility of Iowa purchasing encryption software under the Colorado contract. The encryption committee will get together to talk to the vendor to make sure the products meet Iowa's needs.
- Greg Fay: The CISO has hired two consultants for risk assessments that must be completed by the end of this fiscal year. The consultants will meet with each agency. More information will be forthcoming.
- Lorrie Tritch: The USPS rate changes will be extensive and have a big effect on how the state does its mailing. It will have process and budget impacts on agencies. There may need to be address verification for the I/3 system. See Mollie Anderson's letter to agency directors regarding this subject. There will be a task force to work on the issues facing state government because of these changes. Contact Jan Olson with names of those to be on the task force. The effective date for the change is May 17 and enforcement will begin in August.
- John Gillispie: John added that the change to cut-sheet warrants will be speeded by this change in USPS rules and rates and that addressing will likely also need to change.

Infragard

Special Agent Dave Schwarz

Infragard is a 501(c)3 organization whose members are individuals with an interest in critical infrastructure. Members work in both public and private sector. See the Web site for more information: infragard.net. There are no dues, no fees to be an Infragard member. The local chapter meets monthly to exchange information and to work together to deal with potential threats. The FBI does a background check on anyone applying for membership and members sign a non-disclosure agreement.

Maturing aspects of Internet Security

John Gillispie and Greg Fay

- Internet security is changing because the threats and consequences have changed.
- We should always challenge the way we've always done things.
- See Greg's white paper.
- There was a lengthy discussion and more discussions will follow at future meetings. The security committee will address some of the information gathering and tactical issues.

E-Discovery

Tom Shepherd

Amendments to the Federal Rules of Civil Procedure relating to electronic discovery became effective December 1, 2006. See Tom Shepherd's handout dated March 21, 2007.

The following agenda items were postponed until a future meeting.

- CIO Sub-Committee Updates
- JCIO Update
 - A. PC's
 - B. Printers
 - C. Servers
- Technology Governance Board

Committee Chairs
R.J. Hellstern

John Gillispie

Adjourn at 3 pm

CIOs Attending		
Last Name	First Name	Agency
Anderson	Jim	Ed
Anthony	Dale	Public Health
Buchwald	Robert	Veterans Home
Dickinson	Glen	LSA
Gast	Steve	DOT
Gillispie	John	DAS
Hindman	Rick	DNR
Huisman	Tom	DHS
Jacobs	Richard	Revenue
McLaughlin	Timothy	DIA
Munson	Margaret	IUB
Murphy	Larry	Judicial
Roeder-Grubb	Laura	Human Rights
Schwartz	Leon	IPERS
Smith	Dianne	Board of Regents
VandeWall	Kevin	Corrections

Others Attending		
Last Name	First Name	Agency
Fay	Greg	DAS
Groner	Phil	ICN
Moore	Calvin	DNR
Schwartz	Dave	FBI
Shepherd	Tom	DAS
Tritch	Lorrie	DAS